

Heartwood Community Cafe

LINE COOK/HEAD BRUNCH LINE COOK

JOB DESCRIPTION:

The Line Cook leads the kitchen team in providing quality food service to our customers under the supervision of the Café Manager. The Line Cook is responsible for executing the menu to the standards of the Café Manager, providing prep support, maintaining a clean and organized kitchen while following the food safety standards for food service. The Line Cook will represent the Heartwood Community Café and Trinity United Church in its Mission and Goals to its customers and the public.

DUTIES AND RESPONSIBILITIES:

- ◆ Lead a team of 2-3 people on Brunch shift in executing the menu to proper standards.
- ◆ Communicate clearly with the other staff in a respectful and calm manner.
- ◆ Work well with others under pressure.
- ◆ Maintain required health standards in the kitchen.
- ◆ Maintain a clean and organized work space, and lead team in cleaning duties.
- ◆ Communicate with the Café Manager regarding overall functioning of food services.
- ◆ Work self-directed, multitask and take initiative.
- ◆ Be aware and alert of any new or impending risks and convey this to the appropriate authority.
- ◆ Model enthusiastic, mature leadership to staff and customers.
- ◆ Be sensitive to and strive toward fulfilling the mission and goals of the café and Trinity United Church.
- ◆ Other duties as required.

LINE OF REPORTING:

- ◆ Reports to the Café Manager.
- ◆ Reports to the Owner/ Representative of Trinity United Church in the absence of the Café or Kitchen Managers.

QUALIFICATION:

- ◆ Experience with egg cookery and brunch line cooking.
- ◆ Strong communication skills.
- ◆ Positive attitude and work ethic.
- ◆ Level 1 Food Safe Certificate.
- ◆ Valid certification for First Aid and CPR an asset.
- ◆ Serving It Right an asset.

Are you passionate about healthy, fresh, locally grown organic food; fairly traded coffee; and supporting social justice struggles toward a more just, sustainable world for all?

Are you interested in creating “a third place” where people can socialize, dialogue, and share information and resources?

Are you interested in creating LGBTQ positive space that is also welcoming to other marginalised voices?

Are you able to work as part of a team, in a friendly and amiable way, but also to take initiative and make good decisions within your realm of authority?

social justice and community banking. We are also a full service restaurant that serves excellent food and drinks. We are seeking an **experienced** brunch cook who is excited about working at the cafe, has experience working in a small kitchen in a commercial environment, and is interested in contributing to the ongoing success of this community space. Full time hours may be available for the right candidate.

Responsibilities include:

- Multi-tasking to simultaneously prepare multiple orders in a busy, fast-paced environment
- Doing some prep, following established recipes
- Ensuring food safety
- Keeping the kitchen clean and highly organized
- Planning and preparing prep lists
- Monitoring inventory and communicating re: stocking needs

Ideal candidates:

- Are excellent multi-taskers
- Have good communication skills
- Are hardworking and take pride in their work
- Stay calm under pressure
- Notice what needs to be done and take the initiative to do it
- Are meticulous about kitchen cleanliness and food safety
- Are able to manage own time and work with little supervision
- Are able to manage tasks for other kitchen staff that creates an efficient and cooperative working environment
- Are able to do work that is physically demanding and requires some lifting
- Enjoy working with food and have an aptitude for creative food presentation
- Have Foodsafe certification
- Truly enjoy the challenges of working with others to create a community space for a diverse clientele that supports social justice organizing in our communities.

To apply:

- 1) Look at our website (www.heartwoodcc.ca) to get an idea of who we are and what we do.
- 2) Send your resume **AND** a cover letter explaining why you think you and the cafe are a good match to analuz@heartwoodcc.ca by **Thursday, May 15, 2014**. Please note that we do not accept resumes without cover letters and will only respond to successful candidates. Please no phone calls.